

TEACHERS' RETIREMENT SYSTEM

The State Teachers' Retirement System (TRS) was established on July 1, 1941 for the purpose of providing retirement benefits for teachers and school service personnel. TRS is a defined benefit plan that currently has approximately 35,701 active members and 29,245 retired members. An active member contributes 6% of his or her gross monthly salary into the retirement plan. If you were a member prior to July 1, 1991, the employer contributes an additional 15% of the member's gross monthly salary into the plan. For member's hired for the first time on or after July 1, 2005 or for member's who transferred from the Teachers' Defined Contribution (TDC) System, the employer contributes an additional 7.5% of the member's gross monthly salary into the plan.

Retirement Benefits

In order to qualify for regular retirement benefits, a member of TRS must meet eligibility requirements.

A member who is working in covered employment at the time of retirement may:

- Retire with full benefits at age 60 with 5 or more years of service.
- Retire with full benefits at age 55 with 30 or more years of service.
- Retire with full benefits at any age with 35 or more years of service.
- Retire with reduced benefits before age 55 with at least 30 but less than 35 years of service.

A member with 5 or more years of service who terminates employment prior to retirement, but does not withdraw his or her employee contributions, will be eligible for retirement benefits at age 62, or at age 60 with 20 years of service.

$$\text{Final Average Salary} \times \text{Years of Service} \times 2\% = \text{Annual Retirement Benefit under Straight Life}$$

A regular retirement benefit under the Straight Life annuity option is an amount equal to 2% of a member's final average salary multiplied by the member's years of service credit paid in equal monthly installments. Final average salary refers to the average of the 5 highest fiscal year salaries out of the last 15 fiscal years of contributing service. Normally, this figure will come from the last 5 years of employment.

Retirement benefits are not automatic. You must apply to the Consolidated Public Retirement Board (CPRB) for your retirement benefits. Distributions must start by April 1 of the year following the later of:

- a) the date you reach age 70½, or
- b) the date you terminate employment.

Retirement benefits are credited to retiree accounts by direct deposit on the 25th of each month. If the 25th falls on a weekend or holiday, checks are processed on the prior full business day.

Annuity Options

Straight Life: A lifetime annuity payable monthly to the member that is determined under the regular benefit formula without adjustment. There are no death benefits payable under this option.

100% Joint & Survivor: A reduced annuity payable monthly to the member for his or her lifetime. Upon the death of the member, the named survivor will receive the same amount for his or her lifetime.

50% Joint & Survivor: A reduced annuity payable monthly to the member for his or her lifetime. Upon the death of the member, the named survivor will receive one-half of the monthly payment for his or her lifetime.

10 Year Certain - 120 Payments: A reduced annuity payable monthly to the member for the member's lifetime. If the member dies before receiving 120 monthly payments, the remainder of those 120 monthly payments shall be payable to the member's named beneficiary or the member's estate.

Once an annuity option is chosen, the choice is Final and cannot be changed except as provided by *WV Code §§ 18-7A-26 and 18-7A-28*.

Any employee contributions, plus interest, remaining in the retiree's account at the time of the retiree's or survivor's death will be refunded to the named beneficiary or the member's estate.

Retirement Benefit Estimate

Prior to retirement and upon request, an estimate of potential benefits under all 4 retirement annuity options can be provided so that the member can make an informed decision regarding his or her retirement options.

Disability Retirement

A member may qualify for disability retirement benefits if he or she has at least 10 years of service credit, left employment because of disability, and has been unable to work because of the disability for at least 6 months. Only 5 years of service credit is necessary if the disability is a direct and total result of an act of student violence directed toward the member. All disability retirement applications must be approved by the CPRB. If a member who retires on the basis of disability returns to service, the Board shall discontinue payment of his or her disability.

Death Prior to Retirement

If an active member 50 years of age or older with 25 years of credited service dies, the surviving spouse, if named as sole beneficiary, will receive a lifetime annuity based on 100% Joint &

Survivor annuity option. If a member dies and does not meet these age and service requirements, all funds are paid to the designated beneficiary(ies).

If a member wishes to change his or her beneficiary prior to retirement, he or she must complete a new beneficiary form and return it to the CPRB.

The member should keep a copy of his or her beneficiary form for his or her records. If a member's family situation changes (birth, death, marriage, divorce, etc.), he or she should re-evaluate their beneficiary designation.

Termination of Employment

If a member terminates employment prior to the time he or she qualifies for retirement benefits and has accrued at least 5 years of contributing service, he or she may leave his or her accumulated contributions on deposit until they qualify for deferred retirement benefits. The member may also choose to withdraw his or her accumulated contributions from the plan after termination of his or her employment. However, he or she may not withdraw the employer's contributions. Employer contributions remain with the retirement system. **Once the member withdraws contributions from the system, he or she forfeits all future retirement and disability benefits.** A member who is terminating employment should consult with the CPRB before deciding whether or not to withdraw his or her accumulated contributions.

Military Service

Members shall be given military service credit for service in any of the Armed Forces of the United States during any period of national emergency within which the Federal Selective Service Act (Draft) was in effect. A maximum of 10 years of non-contributory military service can be given; however, it cannot exceed 25% of the member's total TRS service. Military Service is equivalent to public school teaching service. Any member of the retirement system who is called to active duty in the Armed Forces of the United States during covered employment under TRS and returns to covered employment within 90 days following discharge, may be eligible to purchase up to 5 years of military service credit for such duty. Military service credit may not be used under more than 1 retirement system administered by the CPRB. Military service will be credited to the member's account at the time of retirement.

Loans

An active member who was a TRS member before July 1, 2005 may borrow up to 50% of his or her contributions, but the total existing loan may not exceed \$8,000. Refinancing an existing loan is not permitted.

Any outstanding loan balance must be paid in full before a member can receive retirement benefits. A member may elect to receive a lifetime actuarial reduction of his or her monthly retirement benefit to payoff the outstanding loan balance.

Sick and Annual Leave At Retirement

A member who is currently participating in the Public Employees Insurance Agency (PEIA) plan may elect to use unused annual/vacation and/or sick leave toward an increase in retirement benefits, on the basis of two days of retirement service credit for each day of unused annual/vacation and/or sick leave. (This provision does not apply to full time higher education Faculty members employed on an annual contract basis other than 12 months.) Such days will constitute additional service in the computation of the member's retirement annuity. The additional credited service shall not be used in meeting initial eligibility for retirement criteria. Lump sum payments of annual/vacation leave shall not be used in the computation of retirement benefits under TRS.

In the alternative to increasing retirement benefits, members who currently participate in a PEIA insurance plan may be permitted to use unused annual/vacation and sick leave days at the time of retirement to purchase health insurance under the PEIA. Please contact PEIA for further information. Unused leave cannot be used for both options.

Working After Retirement

Any retiree who accepts public school employment, other than as a college teacher, for a period of no more than 140 days during the school year, and who is not considered in any way a permanent or regular employee, is considered to be temporary and shall continue to receive his or her normal monthly benefit. The retiree will receive a reduction in their retirement annuity if the temporary employment exceeds 140 days. A retiree may teach college level courses on a non-contract basis for less than 7 hours of college credits per semester without a loss of benefits.

Out of State Service

TRS members may purchase service credit for "public" school teaching service performed in another state, or for service as a teacher for employment with the federal government of the United States. Service credit purchased shall not exceed the lesser of 10 years or 50% of the member's total service at the time of his or her TRS retirement. Purchased out-of-state service may not be used to establish eligibility for retirement benefits in TRS. Additionally, such service must be withdrawn from the other State or Federal retirement system.

Workers' Compensation

TRS members receiving Workers' Compensation benefits may purchase credited service for time absent from work due to temporary disability if the member returns to work with a covered employer within 1 year following cessation of workers' compensation benefits. A maximum of 2 years may be purchased by lump sum payment. Payment must be made within 2 years of the end of the disability period.

Questions

Should you have any questions regarding the Teachers' Retirement System, please feel free to contact us in writing or by phone at the West Virginia Consolidated Public Retirement Board, Monday through Friday, 8:00 a.m. to 5:00 p.m. For additional information, you may also want to visit our website and check out the list of TRS "Frequently Asked Questions."

Note: Information contained in this document illustrates the CPRB's understanding of the current provisions of the Teachers' Retirement System. These provisions are contained in the current plan statutes, and are subject to modification by the West Virginia Legislature each year. This document is for general guidance purposes only. In the event there is a discrepancy between information contained in this document and the WV State Code and Rules or any applicable case law, the language in the Code and Rules or any applicable case law shall prevail.

